



Ross A. Mugler  
Commissioner of the Revenue  
City of Hampton



## 2022 **FREE** PREPARATION OF VIRGINIA INCOME TAX RETURNS

2022 **FREE** ELECTRONIC FILING FOR:  
Hampton Residents, Hampton City Employees  
and Hampton City School Employees  
OUR OFFICE WILL BEGIN ELECTRONIC FILING FEBRUARY 1, 2023

**2022 Federal Income Tax Returns are due April 18, 2023**  
**2022 Virginia State Income Tax Returns are due May 1, 2023**

The Hampton Commissioner of the Revenue's staff will prepare your Virginia income tax return at no charge. In order to do so, bring your completed Federal income tax return, including all attached schedules and W-2s and 1099s to our office. For direct deposit of any refund you must provide the bank routing and account numbers. At the time you bring documents an appointment will be set for you to pick up your completed return.

If you have completed and not yet filed your 2022 Federal income tax return with the Internal Revenue Service we will electronically file all qualifying Federal and Virginia income tax returns at no charge. Please be aware that we cannot prepare your Federal income tax return. Bring to our office your completed federal return and all supporting documents you used to prepare the federal return along with two forms of ID (one must be a picture ID). There are certain restrictions to the type of tax returns that qualify for this service. Examples include, but are not limited to, Federal Forms 1040, 1040A, 1040 EZ with Federal Schedules A, B, 2441, 8812 and 8863. At the time you bring documents an appointment will be set for you to pick up your completed return.

**We will eFile on and after February 1, 2023. Please bring your completed and not yet filed 2022 Federal income tax return with all attached schedules and supporting documents including W-2s and 1099s to:**

**Hampton Commissioner of the Revenue  
Ruppert L. Sargent City Administration Building  
1 Franklin Street, Suite 102  
Hampton, VA 23669  
Monday through Friday 9:00 am – 4:00 pm  
757-727-6690**

Make inquires about FREE preparation of your Federal income tax return online at:  
[www.irs.gov/individuals/free-tax-return-preparation-for-you-by-volunteers](http://www.irs.gov/individuals/free-tax-return-preparation-for-you-by-volunteers)  
OR CONTACT OUR OFFICE FOR A LIST OF THESE VOLUNTEER SITES NEARBY