

	POLICY & PROCEDURE	SERIES # 721	PAGE 1 OF 2
	SUBJECT		EFFECTIVE DATE
	<b>SUSPENDING INVESTIGATIONS</b>		<b>05/30/01</b>
			OVERSIGHT <b>Investigations</b>
DISTRIBUTION ALL MANUALS	AMENDS/SUPERSEDES/CANCELS P&P #721 dated 05/30/98		

I. PURPOSE:

The purpose of this policy is to provide guidelines for the suspending of investigations of reported offenses documented on an IBR report, and to ensure victim notification of the status of their cases.

II. POLICY:

It is the policy of the Hampton Police Division to provide administrative control over follow-up investigations, and to keep victims advised of their case status.

III. PROCEDURE:

A. Supervisors will utilize solvability factors while reviewing reports to evaluate the incident to determine the need for follow-up investigation or the proper closure.

B. Solvability factors include:

- Was there a witness to the crime?
- Can the suspect be named?
- Can the suspect be located?
- Can the suspect be described?
- Can the suspect be identified?
- Can the suspect vehicle be identified?
- Suspect and/or vehicle broadcast?
- Is the stolen property traceable?
- Is there a unique or significant MO present?
- Can the crime be solved with a reasonable amount of investigation?

An affirmative answer to any of the above would tend to indicate the incident could be solved with a reasonable amount of investigation.

C. Reviewing supervisors will use the solvability factors to evaluate the need for further follow-up investigation on the part of the reporting officer or investigations.

APPROVED:  
CHIEF OF POLICE



- D. In those cases where a suspect cannot be identified and all possible leads have been exhausted, the case may be inactivated. Victims will be notified of the change in case status and this notification will be documented on the addendum. The investigator will also state on the narrative the reason why the case should be inactivated. Inactivation is subject to the supervisor's approval.
  
- E. Cases of a serious nature and/or those cases that could possibly be related to other offenses may remain in an active status.

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