	POLICY & PROCEDURE	SERIES # 543	PAGE 1 OF 4
	SUBJECT		EFFECTIVE DATE
	ACTIVE THREATS		10/21/14
			OVERSIGHT Operations
DISTRIBUTION ALL MANUALS	AMENDS/SUPERSEDES/CANCELS P&P # NEW POLICY		

I. PURPOSE:

The purpose of this policy is to address active threats which may be encountered by Division personnel and to prepare emergency responders to perform effectively during critical incidents.

II. POLICY:

It is the policy of the Hampton Police Division that in the event that an Active Threat incident is identified, the Division will respond immediately; assess and contain the situation; ensure that any further threat is neutralized; protect the lives of victims threatened by the event; and secure medical aid for the injured.

III. DEFINITIONS:

A. Active Threat(s) – The Department of Homeland Security defines an Active Threat as an individual actively engaged in killing or attempting to kill people in a confined and populated area. Active Threats include, but are not limited to:

- Active shooter / active threat incidents (this policy);
- Sniper incidents
- Bomb Threats (see P&P 520 & 521);
- Chemical, Biological, Radiological & Nuclear (CBRN) threats (see OPLAN 1);
- Haz-mat incidents (see P&P 522);
- High profile warrant service (see P&P 516);
- Hostage / barricaded person situations (see P&P 516); and
- Civil disturbances (see OPLAN 1- Annex B).

B.

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APPROVED:
CHIEF OF POLICE



IV: PROCEDURE:

A. Planning for an Active Threat incident:

Pre-planning for active threat incidents will be coordinated by the Emergency Operations / Police Planner for the Division. This pre-planning will be done with the cooperation of the SWAT Team Commander, the Mobile Response Team (MRT) Commander and the Homeland Security Unit Commander.

B. Agencies to assist if needed:

- a. Virginia State Police (VSP)
- b. Virginia Dept. of Transportation (VDOT) – incidents in tunnel or on interstate highway.
- c. Hampton City Schools Staff (school incidents)
- d. Area bomb squads: NNPD, VSP or Langley AFB.
- e. TNCC Police (on campus incidents)
- f. H.U. Police (on campus incidents)
- g. Peninsula Towne Center Security (incidents on their property)
- h. Coast Guard (water incidents)
- i. Virginia Department of Emergency Management
- j. Federal Bureau of Investigation

C. Notifications to be made:

- 1. Communications will notify the Sector Commander, the Chief of Police and the Public Information Officer immediately upon notification of any such incidents.
- 2. The Sector Commander will notify the Operations Branch Commander, the Investigative Branch Commander and any other Branch Commanders as the need requires.
- 3. [REDACTED] TACTICAL PLANS [REDACTED]
[REDACTED] TACTICAL PLANS [REDACTED]
- 4. The Public Information Officer will notify media outlets as necessary to relay any information to the general public. The city's Citizen Notification System can be utilized and is available through Hampton 311.

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- 3. The Shift Commander will have Communications send out an incident page via SMS text for Staff, if they have not already done so.

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F. Active Threat Incidents:

- 1. In most cases, active threats use firearms(s) and there is no pattern or method to their selection of victims.
- 2. The first officer arriving on scene will:
 - a. Verify that there is an actual active threat incident taking place and notify the Shift Commander and responding units via the radio.
 - b. Once confirmed, the first officer on scene will assess the scene to determine if entry must be made immediately or if time permits for additional officers to arrive.
 - 1) There is no set number officers needed before confronting the threat(s), this should be determined by the knowledge, skills and abilities of the officer on scene, as well as the nature of the scene upon arrival.

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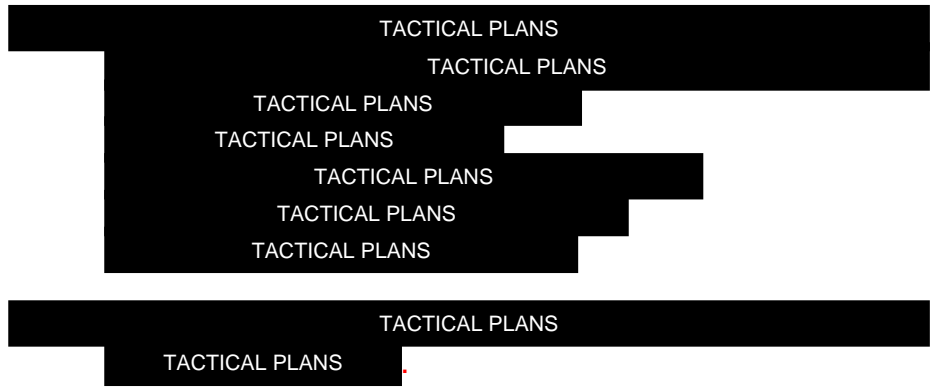
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3. If time and the situation permit, quick threat assessments will be done to get as much information as possible;
 - a. Who, what, when, where, why and how?
 - b. What type of threat? Is it a single threat or multiple? How many? Is the threat mobile or stationary?
 - c. Weapon(s) type and number?
 - d. Possible IED's? Threat location; known/unknown?
 - e. This information must be communicated via radio, as it is determined.

4. The Incident Commander will request additional personnel/resources (ex. EMS/Fire, Virginia State Police, FBI, ATF, Bomb Squad, etc.) not already en route or dispatched.

5. The Incident Commander will designate additional Contact/Rescue teams as appropriate to complete primary and secondary searches.

6. The Incident Commander will direct resources to secure areas once primary and secondary searches have been completed by contact team(s). Resources will be made available to assist medical personnel with the treatment and evacuation of the building.

7. Staging area(s) will be established for additional responding units and an Incident Command Post (see P&P 515).

8. The Incident Commander will do the following;
 - a. Establish a Causality Collection Point (CCP) and coordinate with Fire Division officials regarding the treatment of the injured.
 - b. Establish a secure area for all persons not injured to be evacuated to, identified and interviewed.
 - c. Assign traffic control to allow for access and egress routes to be open for responding personnel.

- G. A documented annual review of this policy and related training needs will be conducted by the Training Staff and Training Committee.

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Redaction Log

Total Number of Redactions in Document: 8

Redaction Reasons by Page

Page	Reason	Description	Occurrences
1	TACTICAL PLANS	Records of law-enforcement agencies, to the extent that such records contain specific tactical plans, the disclosure of which would jeopardize the safety or security of law-enforcement personnel or the general public has been redacted pursuant to Va. Code §2.2-3706(B)(5).	1
2	TACTICAL PLANS	Records of law-enforcement agencies, to the extent that such records contain specific tactical plans, the disclosure of which would jeopardize the safety or security of law-enforcement personnel or the general public has been redacted pursuant to Va. Code §2.2-3706(B)(5).	2
2			1
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Redaction Log

Redaction Reasons by Exemption

Reason	Description	Pages (Count)
		2(1)
TACTICAL PLANS	Records of law-enforcement agencies, to the extent that such records contain specific tactical plans, the disclosure of which would jeopardize the safety or security of law-enforcement personnel or the general public has been redacted pursuant to Va. Code §2.2-3706(B)(5).	1(1) 2(2) 3(3) 4(1)