

## PERFORMANCE TEST FOR FORKLIFT OPERATORS

**NOTE TO TRAINERS:** OPERATORS MUST "PASS" ON EVERY APPLICABLE ITEM TO QUALIFY

**Please read instructor notes prior to starting the course.**

1. Performed Pre-Trip Inspection properly following the instructions provided on the <b>Pre-Trip Forklift Inspection Checklist</b>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Instructor Notes:
2. Used the 3-point stance entering into the cab and <b>fastened seatbelt before operation.</b>	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
3. Approached load properly and positioned the forks under the load all the way.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
4. Lifted the load properly.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
5. Honked horn before moving in reverse.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
6. Kept a clear view of direction of travel and did not make contact with any cones on the slalom course. ( <b>Instructor:</b> if the trainee makes contact with <u>one cone</u> , the trainee must go through the slalom course a second time without incident.  If the trainee makes contact with <u>two cones or more</u> , you will need to fail the trainee, notify the designated lead trainer, and speak with their supervisor)	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
7. Turned corners correctly, kept safe speed, and was aware of rear turning radius.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
8. Has the load balanced properly	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
9. Traveled with load at proper height. ( <b>Instructor:</b> please make sure to place emphasis on the importance of load height with the trainees prior to them starting the course)	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
10. Stops the forklift smoothly, powered the load smoothly and slowly.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
11. Demonstrated proper shut down procedures. Placed forks on floor when parked, neutralized controls, set parking brake, and powered off)	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
12. Followed instruction of trainers and exhibited safe behavior throughout the training.	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	
<b>Student's Name (please print clearly):</b>			<b>Date of Training:</b>
<b>Division or Department:</b>			
<b>Trainer's Name and Signature:</b>			

**COPIES MUST BE SCANNED TO THE FORKLIFT INSTRUCTORS EMAIL:**

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