



Zoning Administrator Permit for Live Entertainment '1'

OFFICE USE ONLY	
Date Received	_____
Application Number	ZA _____ - _____
Zoning Official Approval	_____
Date Approved	_____

Complete this application in its entirety and submit to the address below:

City of Hampton
Community Development Department
Development Services Center
22 Lincoln Street, 3rd Floor
Hampton, Virginia 23669

1. PROPERTY INFORMATION

Address or Location _____

LRSN _____

Zoning District _____

2. BUILDING INFORMATION

Square Footage _____ Square Footage of Performance Area _____

Please attach a floor plan of the facility with all rooms labeled as to their use and square footage and showing the location of the live entertainment area

3. OPERATIONAL INFORMATION

Existing Use _____ Proposed Use _____

Seating Capacity _____

Proposed Hours of Live Entertainment: Mon _____ Tue _____ Wed _____
 Thu _____ Fri _____ Sat _____ Sun _____

4. PROPERTY OWNER INFORMATION (an individual or a legal entity may be listed as owner)

Owner's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

5. APPLICANT INFORMATION (if different from owner)

Applicant's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____



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6. APPLICANT AGENT INFORMATION (if different from applicant)

Agent's Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

7. CERTIFICATION FOR LEGAL ENTITY PROPERTY OWNERS

*Complete this section only if the property owner is **not** an individual but rather a legal entity such as a corporation, trust, LLC, partnership, diocese, etc.*

"I hereby submit that I am legally authorized to execute this application on behalf of the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), title(s), signature(s), and date(s) of authorized representative(s) of the legal entity (attach additional page if necessary):

Name of Legal Entity

Signed by:

Name (printed) _____, Its (title) _____

Signature _____ Date _____

8. CERTIFICATION FOR INDIVIDUAL PROPERTY OWNERS

Complete this section only if the property owner is an individual or individuals.

"I hereby submit that I am the fee-simple owner of this property. I have read this application and it is submitted with my full knowledge and consent. I authorize city staff and representatives to have access to this property for inspection. The information contained in this application is accurate and correct to the best of my knowledge."

Name(s), signature(s), and date(s) of owner(s) (attach additional page if necessary):

Name (printed) _____

Signature _____ Date _____



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CONDITIONS OF PERMIT

Please initial next to each condition to indicate applicant(s) understanding and willingness to comply.

- _____ The performance space shall be 75 square feet or less
- _____ Live Entertainment shall be conducted inside the building only
- _____ The venue shall not have a dance floor or similar gathering area
- _____ A floor plan shall be provided and approved showing the arrangement of tables, chairs, and performance space. The layout shall remain in place for live entertainment performances
- _____ Hours of operation for Live Entertainment shall not extend past 10:00 PM Sunday through Thursday and 11:59 PM Friday and Saturday
- _____ The live entertainment shall comply with section 22-9 of the City Code, as amended, pertaining to noise
- _____ Each ingress/egress point in the building shall be monitored by an attendant during the hours of operation, and additional attendants may be required to monitor vehicle parking areas that serve the building and maintain and control patron behavior upon exit of the building into the parking areas
- _____ The restaurant or micro-brewery/distillery/winery shall meet the minimum requirements for parking as established in Chapter 11 herein;
- _____ The restaurant or micro-brewery/distillery/winery shall maintain compliance with all applicable federal and state laws and requirements of licensing agencies, including but not limited to ABC licensing;
- _____ The live entertainment permit shall be valid for eighteen (18) months from the date of approval by the zoning administrator. After twelve (12) months of operation, prior to the expiration date, the live entertainment permit will be scheduled for review by the zoning administrator to consider if the continuation of the live entertainment permit would not be detrimental to the public health, safety and welfare and that to continue the activities under the live entertainment permit would not cause public inconvenience, annoyance, disturbance or have an undue impact on the community or be incompatible with other uses of land in the zoning district. The review will be based, in part, upon a physical site review, traffic flow and control, access to and circulation within the property, off-street parking and loading, hours and manner of operation, noise, light, neighborhood complaints, police service calls, and any violations of any federal, state or local law. If, after review, the zoning administrator determines that the live entertainment permit would not be detrimental to the public health, safety and welfare and that to continue the activities under the live entertainment permit would not cause public inconvenience, annoyance, disturbance or have an undue impact on the community or be incompatible with other uses of land in the zoning district, the zoning administrator may administratively extend the live entertainment permit in five-year increments. Each such extension shall be subject to the same administrative review. If the zoning administrator determines that that the live entertainment permit would be detrimental to the public health, safety and welfare and that to continue the activities under the live entertainment permit would cause public inconvenience, annoyance, disturbance or have an undue impact on the community or be incompatible with other uses of land in the zoning district, the zoning administrator will notify the permittee of a denial of the extension in writing in the same manner as required under chapter 1 of the zoning ordinance. A permittee aggrieved by the decision of the zoning administrator may appeal the decision of the zoning administrator to the board of zoning appeals in the manner set forth in chapter 13 of the zoning ordinance. Nothing contained herein shall limit the rights of a permittee to seek a new live entertainment permit; and
- _____ The zoning administrator, or appointed designee, shall have the ability to revoke the live entertainment permit upon violation of any of the above conditions

I hereby agree to the above conditions relating to use of the property under consideration. I understand that failure to abide by the above conditions may result in revocation of this permit.

Signature _____