

**Peninsula Stadium Authority Special Meeting
Monday, October 13, 2022
War Memorial Stadium Conference Room
Minutes**

Attendance

Board Members

- Wayne Gomes (C)
- Garth Wallis (S)
- Frank Feagan (act T)
- Jim Goodbody
- Sallie Marchello
- Randy Price
- Ruth Simmons
- Jim Wilson

3 members absent

- Malik Perry
- Open seat
- Open seat

Hampton City Staff

- Angela King
- Mayor Donnie Tuck
- McCord Newsome

Community Baseball

- Henry Morgan
- Hank Morgan
- Matt Mitchell

(C) Chair

(S) Secretary

(T) Treasurer

Other Guest

- Darryl Henderson
 - Adam Lucas
 - Nicole Davilli
- From WoolPert

The special meeting was called to order by the Chair at 10:00. The special meeting agenda was limited to two items:

- 1.) Locker Room Renovation and Proposed Clubhouse
- 2.) Fire System Services

The following is a summary of discussion topics.

- Locker Room Renovation and Proposed Clubhouse
 - The Woolpert architecture team (see above) was introduced to the PSA; Woolpert has been retained by the City of Hampton. The PSA is starting the design phase for the renovation of the existing locker room.
 - To facilitate progress with the locker room renovation project, Jim Wilson moved (Ruth Simmons seconded) that PSA form a two-person team to collaborate with individuals from Community Baseball, City of Hampton, and Woolpert. Wayne Gomes and Frank Feagan were named as the PSA representatives. All voted and the motion passed unanimously.
 - The remainder of this discussion focused on answering ‘what we want in a locker room renovation.’ In Woolpert’s terms, we were defining the ‘vision’ or ‘program.’ Mayor Tuck reminded the PSA that ‘setting requirements and specifications is on us.’ Our constraints are the budget and space.
 - Community Baseball committed to create a program requirement list for the renovated locker room (what we are using the space for). Community Baseball’s list was to be provided to members the following day, on October 14. PSA members were then asked to provide their feedback direct to Wayne to support the expedited PSA effort.
 - A few locker room renovations assumptions are listed below

- Renovation funding available - \$1.4 m
 - Current supply chain issues and inflation costs were not considered by the City
 - Locker room size – current structure approximately 2500 sq ft
 - Must conform to codes compliance
 - Cost effectiveness of renovation
 - Roof looks good (2012)
 - ARPA money must be spent by 12/24
- Fire System Services
 - The board discussed various aspects of the Fire System Services including a disputed Johnson Control invoice, service level agreements, monitoring systems, and inspections.
 - McCord Newsome informed the PSA that a service agreement invoice from Johnson Controls for the stadium had already been paid for by the city.
 - The Pilots and PSA will work with Johnson Control to resolve the disputed invoice.
 - The City and PSA will work with Johnson Control to resolve future service agreements. Any new agreement should be in the name of the PSA (with the correct Stadium mailing address).

The Chair adjourned the meeting at 11:45.

Next meeting on November 14, 2022, at 12:00 (noon) War Memorial Stadium (please note date change).