CITY OF HAMPTON BOARD OF ZONING APPEALS  
WORK SESSION SUMMARY  
MARCH 7, 2022

The City of Hampton Board of Zoning Appeals held a work session on Monday, March 7, 2022 at 4:30 p.m. in the Hardy Cash Conference Room, City Hall, 22 Lincoln Street, Hampton, Virginia.

In attendance were: Chair John C. (Jack) Pope, Vice-Chair Michael Harris, Board Members Dr. Arne Hasselquist and Alternate Board Member Phillip Siff. Absent from the meeting was Dr. Tamika Lett. Also present were Community Development Department Director and acting Zoning Administrator Terry O’Neill, Deputy City Attorney Bonnie Brown, Zoning Official Ely Zarka, City Planner Garek Hannigan, Planning and Zoning Administration Division Manager Michael Hayes, and Recording Secretary and Projects Coordinator Aiqylah McGill.

Chair Pope called the work session to order at 4:30 p.m.

Following introductions, Chair Pope opened the floor for questions.

Chair Pope advised the Board of staff’s request to defer the public hearings for all three applications until the next scheduled meeting due to staff mis-advertising the setback affected by the variance request VA22-0002-02. Mr. Zarka explained the setback was miscalculated partially due to the odd shape of the lot. He further explained the setback needed for the variance is greater than what was advertised. He confirmed the setback detailed in the BZA package the Board members received has the incorrect setback. Mr. O’Neill advised the Board cannot act on the variance application that was mis-advertised. He pointed out that the other variances are on the same parcel but the applicant would need all three variance are approved to get a permit for the project. He confirmed, after Mr. Zarka spoke with the applicant to explain this, they agreed to defer all three variance applications until the next hearing. Chair Pope and Attorney Brown confirmed if the public hearing portion of the meeting is opened, it should be to determine if the Board will defer. To Mr. Hasselquist’s question concerning the setbacks, Mr. Zarka explained how the angle of the house, even though the addition request is for the side of the house, affects the front yard setbacks as well.

There being no further items to discuss, the work session adjourned at 4:37 p.m.

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AT A REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF ZONING APPEALS OF THE CITY OF HAMPTON, VIRGINIA, HELD IN COUNCIL CHAMBERS, 8TH FLOOR, CITY HALL, 22 LINCOLN STREET, AT 5:00 P.M. ON MONDAY, March 7, 2022.

ITEM I. ROLL CALL

Chair Pope called the meeting to order at 5:00 p.m.

A call of the roll noted those present: Chair Jack Pope, Vice-Chair Michael Harris, Board Members Dr. Arne Hasselquist, and Alternate Member Philip Siff. Absent from the meeting was Dr. Tamika Lett.

Also present were Deputy City Attorney Bonnie Brown, Zoning Official Ely Zarka, City Planner Garek Hannigan, Community Development Department Director and acting Zoning Administrator Terry O’Neill, Planning and Zoning Administration Division Manager Michael Hayes, and Administrative Projects Coordinator / Recording Secretary Aqiylah McGill.

ITEM II. Approval of the February 7, 2022 Meeting Minutes

Chair Pope advised the voting on both the February 7th and January hearing minutes would take place during the next hearing, as the minutes were not available to vote on.

ITEM III. PUBLIC HEARING ITEMS:

After opening the floor for the public hearing, Chair Pope explained that the setback required for variance application number VA22-00002 was miscalculated and mis-advertised. He explained staff needed to correct the setback amount and re-advertise the item for the next hearing. He confirmed the request from staff and agreement from the applicant to have the Board vote to defer each application for 30 days.

A. VA21-00020: William & Ann Hampton, 178 Woodland Rd, LRSN 12003363, request for a variance to reduce the required rear yard setback from 35 feet to 21 feet to construct a one story addition to existing single family dwelling.

Chair Pope asked for a motion from the Board. A motion was made by Board Member Hasselquist, and seconded by Alternate Board Member Siff, to defer the variance request for 30 days.

A roll call vote on the motion resulted as follows:

AYES: Harris, Hasselquist, Siff, Pope
NAYS: None
ABSTAIN: None
ABSENT: Lett
Confirming the passing of the motion to defer application VA21-00020 for 30 days, Chair Pope asked for a motion for variance application VA22-00002.

B. VA22-00002: William & Ann Hampton, 178 Woodland Rd, LRSN 12003363, request for a variance to reduce the required front yard setback from 30 feet to 28.2 feet to construct a one story addition the existing single family dwelling.

A motion was made by Board Member Hasselquist, and seconded by Alternate Board Member Siff, to defer the variance request for 30 days.

A roll call vote on the motion resulted as follows:

AYES: Harris, Hasselquist, Siff, Pope
NAYS: None
ABSTAIN: None
ABSENT: Lett

Confirming the passing of the motion to defer application VA22-00002 for 30 days, Chair Pope asked for a motion for variance application VA22-00003.

C. VA22-00003: William & Ann Hampton, 178 Woodland Rd, LRSN 12003363, request for a variance to reduce the required side yard setback from 13.5 feet to 12.1 feet to construct a one story addition the existing single family dwelling.

A motion was made by Board Member Hasselquist, and seconded by Alternate Board Member Siff, to defer the variance request for 30 days.

A roll call vote on the motion resulted as follows:

AYES: Harris, Hasselquist, Siff, Pope
NAYS: None
ABSTAIN: None
ABSENT: Lett

Chair Pope confirmed the three variance applications on the March 7th agenda were deferred for 30 days, likely to be heard at the next Board of Zoning Appeals hearing.

**ITEM IV. OTHER ITEMS**

No items to discuss

**ITEM VI. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 5:02 p.m.

John C. Pope, Chair