

**ECONOMIC DEVELOPMENT AUTHORITY
of the
CITY OF HAMPTON, VIRGINIA**

Minutes – Regular Meeting

February 21, 2023 – 8:30 a.m.

Veteran’s Conference Room

CALL TO ORDER	Chair Seymour called the meeting to order at 8:30 a.m.
DIRECTORS PRESENT	L. Scott Seymour, James A. “Pete” Peterson, Richard M. Bagley, Jr. and Laura S. Sandford. Also present was Secretary/Treasurer Steven L. Lynch.
STAFF PRESENT	Brian DeProfio, Patricia Melochick, Rebecca Spurrier, Terry O’Neill, Thomas O’Grady, Michael Yaskowsky, Christopher Tillett, and Teresa Hudgins
GUESTS PRESENT	Councilman Chris Bowman Cliff Copley, Hampton Roads Alliance
MINUTES	Chair Seymour stated the Minutes from the January 17, 2023 Annual Meeting were distributed. A motion was made by Ms. Sandford and seconded by Mr. Peterson to approve the Minutes as presented. A roll call vote was taken which resulted as follows: Ayes: Bagley, Sandford, Peterson and Seymour Nays: None
CIP PRESENTATION	Rebecca Spurrier with the City Manager’s Office provided an overview of the Capital Improvement Plan for FY2024-2028. The Strategic Priorities are: Economic Growth, Living with the Water, Place Making, Educated Citizenry, Safe & Clean Community, Family Resiliency & Economic Empowerment and Excellence in Government. The FY23 capital budget is \$58.1 million. The budget challenges are limited resources, unfunded federal and state mandates and cost of maintaining infrastructure. Mr. Bagley asked about infrastructure funding due to utility challenges downtown on the WVS site development. Mr. DeProfio said the City allocated \$500,000 for studies to identify existing infrastructure.
LOAN & GRANT REVIEW COMMITTEE	Ms. Sandford reported the Loan & Grant Review Committee met on February 10, 2023. There were no questions or comments on the EDA Loan/Grant Program Fund Balance Sheet as of January 31, 2023.

Ms. Sandford said the Committee considered a Façade Improvement Grant from Bensam Group, Inc. in the amount of \$1,739 for façade improvements to the property located at 47 E. Queens Way, Hampton, Virginia. Mr. Tillett gave a brief overview of the project. Ms. Sandford said the Committee is recommending approval as presented by staff with no conditions. Since this is a motion coming from the Committee, no second is required. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Sandford, Peterson and Seymour
Nays: None

Mr. Seymour reminded the board members that the Downtown Hampton & Phoebus Retail Incentive program has been rolled into the LGIP account and funds are now available to businesses city wide.

ECONOMIC DEVELOPMENT REPORT

Mr. Lynch reported the updated Status Report on EDA Actions was included in the package. Other items of interest:

- Improvements to the Sportsplex are underway. We have completed installation of the exterior security cameras, we are upgrading the fire alarm system and installing new interior security cameras.
- We facilitated a workforce partner meeting last Thursday with 11 participants. We will facilitate this meeting twice a year.
- The Grant Quick Reference Guide (copy provided) is finalized and we would like feedback from the board members.
- Staff is finalizing the workforce and SWaM components of the NorthPoint project prior to closing.
- The Virginia Center for Inclusive Communities 55th Annual Humanitarian Awards dinner is Thursday, February 23rd. Please let Teresa know if you would like to attend.

Mr. Peterson asked how much the improvements were at the Sportsplex. Mr. Lynch said the exterior camera system was \$100,000, the fire alarm system was \$66,000 and we are getting quotes on the interior camera system.

Mr. Seymour asked Mr. Lynch to forward the workforce partner meeting information to the EDA board members. Mr. Lynch will forward and also include it in the monthly City Council update.

Mr. Seymour's comment on the Grant Quick Reference Guide was to make it into a tri-fold brochure.

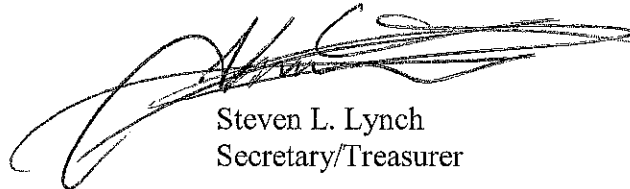
NEW
BUSINESS

Ms. Melochick stated the federal government extended the northern long eared bat regulation effective date to March 31, 2023. Manekin is prepared to move forward with limited tree removal in its development footprint at Hampton Roads Center North. Mr. O'Grady said closing will take place in the next 90 to 120 days as both the site plan and building plan have to be approved by the City prior to closing. Mr. Seymour reminded staff to schedule an Advisory Committee meeting to review the plans. A motion was made by Mr. Bagley and seconded by Ms. Sandford to approve the First Amendment to that certain Development Agreement by and between the Economic Development Authority of the City of Hampton, Virginia and Hampton Land Developer GP, LLC dated May 2, 2022 to authorize limited tree removal, as described in that First Amendment and any other documents necessary to effectuate the terms of that First Amendment, subject to approval of the City Attorney. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Sandford, Peterson and Seymour
Nays: None

ADJOURNMENT There being no further business, the meeting was adjourned at 9:10 a.m.

Respectfully submitted,



Steven L. Lynch
Secretary/Treasurer

SLL/tbh