City of Hampton, VA

Meeting Minutes

Citizens’ Engagement Advisory and Review Commission

Absence:

- Sanket Acharya (CEARC Community Liaison), Larry Enscore, Ahmed Noor

Staff:

- Synetheia Newby (Executive Director), Latiesha Handie (Program Coordinator)

Date: February 5, 2018  Time: 6:30pm  Venue: Hampton Police Division Headquarters, 40 Lincoln Street, Hampton *SPECIAL CALL MEETING*

Call to Order: Synetheia Newby, CUC Executive Director, called the meeting to order at 6:37 pm

Action Items

- There were no action items for this agenda.

Old Business

- There was no old business to address for this agenda.

New Business

Item 1: Welcome new CEARC Commissioners

- Synetheia Newby, CUC Executive Director, welcomed the new commissioners who were present.
- Commissioner Crystal Carrington and Commissioner Debra Hudgins introduced themselves to existing commissioners.
- During this item, Synetheia Newby also introduced our guests for the meeting: Honorable Anton Bell, Hampton Commonwealth’s Attorney; Hampton Chief of Police Terry Sult, and Hampton Assistant Chief of Police K. Brighton

Item 2: Introduction of Attorney Brandi Law (City of Hampton City Attorney’s Office)

- Brandi Law introduced herself as the designated legal counsel for the Citizens’ Unity Commission, which provides oversight of CEARC.
- She provided a brief overview of the function of the City Attorney’s Office and her sphere of influence relative to public safety in the City of Hampton.
Item 3: The Four Stages of CEARC Involvement and Engagement (Quick Overview)

- Assistant City Manager Steven D. Bond provided an overview of the stages of involvement and engagement for CEARC.
- He highlighted that the commissioners are always in Stage 1, which is monitoring, unless otherwise notified.
- A handout was provided to the commissioners and is attached to these minutes.

Item 4: Hold a closed meeting pursuant to Virginia Code Section 2.2-3711.A.1 to evaluate and review the performance of city personnel.

- The commission was advised of the aforementioned code section as it related to the remainder of the meeting.

Item 5: Certification of Closed Meeting

- Commissioner Shawn O’Keefe made a motion to enter into a closed session; Commissioner Debra Hudgins seconded the motion. The motion was carried and approved by vote of commissioners.
- The commissioners signed a statement of non-disclosure and submitted to Attorney Brandi Law.

Announcements

Next Meeting: Tuesday, February 20, 2018 @ 6:30pm

Meeting adjourned at 8:30 pm.