

**ECONOMIC DEVELOPMENT AUTHORITY  
of the  
CITY OF HAMPTON, VIRGINIA**

Minutes – Annual Meeting

January 24, 2020 – 8:30 a.m.

EDA Conference Room

**CALL  
TO ORDER**

Chair Ferebee called the meeting to order at 8:30 a.m.

**DIRECTORS  
PRESENT**

Richard M. Bagley, Jr., Carlton M. Campbell, Sr., Michelle T. Ferebee, James A. “Pete” Peterson (arrived at 8:45 a.m.), Laura S. Sandford, L. Scott Seymour and George E. Wallace. Also present was Secretary/Treasurer Charles E. Rigney, Sr.

**STAFF  
PRESENT**

Mary Bunting, Brian DeProfio, Terry O’Neill, Patricia Melochick, Steven Lynch, Susan Borland, Sybil Ellsworth, Michael Yaskowsky, Taylor Tharrington and Teresa Hudgins

**GUEST  
PRESENT**

Cathy Lewis

**MINUTES**

Chair Ferebee stated the Minutes from the December 17, 2019 meeting were distributed. A motion was made by Ms. Sandford and seconded by Mr. Campbell to approve the Minutes as presented. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Sandford, Seymour, Wallace and Ferebee

Nays: None

Note: Mr. Peterson was not present for the vote

**PRESENTATION  
OF FINANCIAL  
STATEMENTS**

Sybil Ellsworth with the Finance Department gave a presentation on the EDA Financial Statements for year ended June 30, 2019. A more detailed report will be discussed during the retreat.

**LOAN & GRANT  
REVIEW  
COMMITTEE**

Chair Ferebee reported the Loan & Grant Review Committee did not meet in January. There were no questions on the Active Loan Status Report dated December 27, 2019, the Old Point Statement of Account dated December 1, 2019 through December 31, 2019 or the EDA Loan/Grant Program Fund Balance Sheet as of December 31, 2019.

**ECONOMIC  
DEVELOPMENT  
REPORT**

Mr. Rigney stated the updated Status Report on EDA Actions was included in the package.

**NOMINATING  
COMMITTEE**

Mr. Peterson reported the Nominating Committee met on January 13, 2020 and recommends the following slate of officers for the 2020 calendar year:

Chair: Michelle T. Ferebee  
Vice Chair: L. Scott Seymour  
Secretary/Treasurer: Charles E. Rigney, Sr.  
Assistant Secretary: Susan M. Borland  
Assistant Treasurer: Steven L. Lynch

Chair Ferebee entertained any other nominations from the floor. There were none. A motion was made by Mr. Bagley and seconded by Mr. Wallace to close the nominations. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour and Ferebee

Nays: None

A motion was made by Mr. Peterson and seconded by Mr. Bagley to approve the slate of officers as presented. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour, and Ferebee

Nays: None

BRIEFING  
MAGRUDER  
BOULEVARD  
NAME CHANGE

Mr. Lynch reported staff from Public Works and Economic Development have met with 11 business owners to make them aware of the pending name change from "Magruder Boulevard" to "Neil Armstrong Way". The name change will be phased in to allow businesses time to gradually make the transition to the new address.

MOTION TREE  
REMOVAL  
CONTRACT

Mr. Rigney reported staff obtained quotes from tree removal companies to address diseased and/or leaning trees on the Virginia School site that could potentially damage the property of adjacent owners. The lowest bid was received from Xylem Tree Service in the amount of \$8,300. A motion was made by Mr. Bagley and seconded by Mr. Campbell to authorize the Secretary to enter into a contract for the removal of trees on the Virginia School site based on the lowest most reasonable bid received and approved by the City Attorney's Office. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour and Ferebee

Nays: None

CLOSED  
MEETING

Chair Ferebee stated a Closed Meeting will now be held pursuant to (1) Virginia Code §2.2-3711.A.3 for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, in Hampton Roads Center North, where discussion in an open meeting would adversely affect

the bargaining position or negotiating strategy of the Authority and (2) Virginia Code §2.2-3711.A.8 for consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by such counsel pertaining to an existing Performance Agreement. A motion was made by Mr. Campbell and seconded by Ms. Sandford to go into the Closed Meeting. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour and Ferebee

Nays: None

**CERTIFICATION  
OF CLOSED  
MEETING**

Chair Ferebee stated it was now appropriate to take a roll call vote and that to the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the Closed Meeting. Any member who believes there was a departure from the requirements of subdivisions (i) and (ii) shall so state prior to the roll call vote, indicating the substance of the departure that, in his/her judgment has taken place. Such statements shall be recorded in the Minutes. Chair Ferebee asked for any statements. There were none. A motion was made by Mr. Campbell and seconded by Mr. Peterson to conclude the Closed Meeting and return to the Meeting. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour and Ferebee

Nays: None

**NEW  
BUSINESS**

A motion was made by Mr. Bagley and seconded by Mr. Campbell to authorize a lump sum grant payment to T Peninsula Hotel VA, LLC as provided in the Agreement subject to (1) \$17,500 withheld until the Merchant Lane extension is complete, (2) compliance with the Landscape Installation Agreement; and (3) offsets as set forth in the Agreement. A roll call vote was taken which resulted as follows:

Ayes: Bagley, Campbell, Peterson, Sandford, Wallace, Seymour and Ferebee

Nays: None

**OLD  
BUSINESS**

Mr. Girouard will give an update on the Start Peninsula event during the retreat.

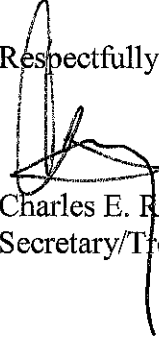
Mr. Lynch reported the new track has been installed at the Boo Williams Sportsplex and there was a sewer pump failure at the facility which is being addressed by Public Works.

Ms. Melochick said the AREC funding is in place and the agreement is being drafted.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles E. Rigney, Sr.", written over a horizontal line.

Charles E. Rigney, Sr.  
Secretary/Treasurer

CER/tbh