

## **Hampton Electoral Board Meeting January 18, 2023 in the Registrar's Office**

Present: Thomas Harmon, Matt Scott, Rebecca Winn, Registrar Tara Morgan

Guest: James Avery

Hand Outs: Official Elect Advisory from January 17, 2023. Subject - ELECT 2023 Electoral Board Training Requirements and Opportunities  
Schedule of General Elections

Meeting called to order by Matt Scott at 10:22 a.m.

Hand Outs were discussed.

Previous minutes approved with one change - John Golda should be deleted from the 11/21/22 minutes.

It was suggested that we contact former Secretary Margaret Wilson concerning documents and information related to the secretary's function. Rebecca recommended that we store all materials related to this position at the Registrar's office for future reference.

It was agreed that we will meet on the first Wednesday of each month at 10:00 a.m. at the Registrar's Office, except where deviations are necessary. The meetings will be on February 8 (Matt is gone on the first), March 1, April 12 (the 5<sup>th</sup> is part of spring break for the schools), May 3, June 7, July 19 (the 5<sup>th</sup> is in a holiday shortened week), August 2, September 6, October 4, November 1, December 6. Any changes from this will be announced appropriately.

A motion was made by Matt to approve the following officers: Rebecca as Chairman, Tom as Vice Chairman, Matt as Secretary. Seconded by both Tom and Rebecca. Rebecca recommended that we rotate positions on the board each year. Tara said that some boards do this each year. Motion carried.

ADA forms as filled out last year by the previous board members, have all been received. It was agreed that we should review them and make requests of the schools and city to make changes that benefit disabled voters.

We will proceed with the "I Voted" sticker contest that we began discussing last year. Tara is aware of companies that can print such stickers with an acceptable turn-around time. Rebecca will create the content that will be disbursed to the schools and home-schoolers. Matt will contact the department head for the Art classes in HCS to secure assistance in getting the word out and collecting submissions made. The Board will select up to 10 "semi-finalists" and the

community will select the winning entry from there by on-line voting. Tara will check with the City Attorney. Submissions will need to be received by May 19. The final decision will be by August 1.

The question was asked about email addresses. It was agreed that all three of us would use .gov email addresses.

Guest James Avery asked if Incident Reports from the last election are public domain. Discussion centered on the availability of the documents as the originals are sealed in envelopes and turned over to the Clerk of Courts with the rest of the election materials from each election. There may be a way to make them available. More will be researched on this before a solid answer can be given.

Meeting was adjourned at 10:54 a.m.