

**Peninsula Stadium Authority
Monday, January 9, 2023
Hampton History Museum Large Great Hall Meeting Room
Minutes**

Attendance

Board Members

- Wayne Gomes (C)
- Garth Wallis (S)
- Melissa Brady (T) (Z)
- Frank Feagan
- Jim Goodbody
- Sallie Marchello
- Malik Perry
- Randy Price
- Ruth Simmons
- Jim Wilson
- John Jackowski

Members not present

- None

Hampton City Staff

- Angela King
- Dave McCauley
- McCord Newsome
- Mayor Tuck

Community Baseball

- Henry Morgan
- Hank Morgan
- Matt Mitchell

(C) Authority Chair

(S) Secretary

(T) Treasurer

(Z) Zoom

Other Guest

- Darryl Henderson
 - Adam Lucas
- From Woolpert

The meeting was called to order by the Chair at 12:01 p.m. The meeting was moved to the Hampton History Museum due to maintenance issues at the Stadium. Thanks to the staff at the Hampton History Museum for supporting the last-minute request.

The December 5, 2022, minutes were distributed via email to board members for review. Malik provided several minor corrections directly to the Secretary; these corrections have been made. A motion to accept the revised December meeting minutes was made by Garth and seconded by Frank. All voted and the motion passed unanimously.

A motion to approve the remote participation of Melissa as a virtual attendee for this meeting was made by Garth and seconded by Randy. All voted, and the motion passed unanimously.

Melissa presented the Treasurer's report

- Including the November month end cash balance of \$271,256; recognition that PSA did not have any expenses during December 2022; and one outstanding entry – an Otis Elevator invoice dated September 2022 for \$125.
- Jim W is working on the Otis invoice.
- A motion to accept the December report was made by Randy and seconded by Ruth. All voted and the motion passed unanimously.

Audit / Financial Update

- Angela summarized her Dec / Jan emails to board members regarding PSA bylaws and Virginia Code that requires annual independent financial audit.

- Hampton Finance Staff has recommended a two-step process – bookkeeping followed by audit.
- Angela is developing a scope of work that can be used for the initial bookkeeping RFP.

Locker Room Renovation and Proposed Clubhouse

- Darryl and Adam presented Woolpert's concepts / drawing.
- Adam Lucas' email to board members dated Jan 7 provided a good explanation of the concept floorplan.
- The proposed concept floorplan increases the square footage by approximately 1,200 SF.
- A second exit for both sides of the locker rooms was discussed. Storyboards (billboard wall panels) were also discussed. Several other member questions were voiced that require additional discussion.
- A motion to schedule a special meeting to discuss the concept details was made by Frank and seconded by Jim G. All voted and the motion passed unanimously.
- Tentatively, a special meeting will be scheduled for Tuesday, January 17, 2023, at 7:00 at the Stadium.

Parking Lot Gates

- Jim W. presented 3 proposals for parking lot gate replacement
 - Hercules Fence - \$15,900
 - Rosenbaum Fence - \$17,873
 - Chesapeake Bay Custom Fab - \$15,400 + \$600
- The three proposals had similar T's & C's. The Chesapeake Bay included all new gates will be fabricated from anodized aluminum to be ergonomic and light weight. They will not rust, increasing the longevity of the gates.
- A motion to accept the Chesapeake Bay proposal for the gates was made by Jim G and seconded by Ruth. All voted and the motion passed unanimously.

Commemorative Coin

- Jim W. informed the board that the 2023 coins will be available in February.
- A picture of the proposed coin has been provided to board members via email.

Drainage by Kerrick

- All drainage work is complete.
- 30+ utility / service crossing conflicts were identified.
- Henry Morgan complemented Kerrick and the City Staff on the project and McCord stated that we received a good product for a reasonable price.

2022 Baseball Season Evaluation

- The season-end lessons learned study has been redistributed to all board members.
- Please review and be prepared to discuss it at a future board meeting.

Pilots Update

- Community baseball continues to repair and fix and box seats around the infield.
- A Mental Health Day during the season was discussed.

New Business

- Jim W. and Henry discussed that Mellon Street Creatives continue to document the Stadium History.

The Chair adjourned the meeting at 1:05 p.m.

Next regular meeting on February 6, 2023, at 12:00 (noon) War Memorial Stadium.