

**HAMPTON ELECTORAL BOARD**  
**Meeting Minutes**  
**July 6, 2022**

**Opening**

The Electoral Board meeting was called to order by the Acting Chair, Matthew Scott, at 10:19 a.m.

**Present**

Acting Chair Matthew Scott, Vice Chair, Rebecca Winn, Secretary, Margaret Wilson and Registrar, Tara Morgan. Also present was Jim Avery, Democratic Party, Sheryl Stanworth and Jacqueline Wade.

**Minutes**

Corrected spelling of Sheryl Stanworth and removal of the word Library from the fifth paragraph under Open Issues were made to the May 4, 2022 Minutes. Both Minutes were approved as corrected.

**Open Issues**

There was a recommendation for the Board to schedule a meeting with Dr. Smith, School Superintendent during the last week of July. It was also requested that Dr. Bowling also be in attendance.

It was also recommended the Park and Recreation Representative be contacted in reference to the disabled parking signs at the Thomas and Lindsay precincts.

The ADA safety inspections must be completed prior to the November elections. Each Board member will pick up the forms from the Registrar and complete the inspections at their assigned precincts.

A notification from the Justice Department must be approved before a polling room within Kecoughtan Precinct is relocated. The Registrar will schedule an appointment with the City Attorney to discuss moving the location. A request will be made to move the location from the Cafeteria to the lobby entrance on a temporary basis to allow enough time prior to the election.

The Registrar is meeting with the City Attorney to discuss changing the names of the precincts that have been officially renamed.

The Board was reminded of the Webinar on June 13, 2022.

**New Issues**

The Registrar stated the staff is learning more about the early voting by precincts and third party mailing. Also discussed was printing on demand ballots.

September 23, 2022 will be the first day of in-person and early voting.

There was a indepth discussion on the training of the Officers of Election. Suggestions were made to have more days of training and the possibility setting up training on a You Tube channel. It was also discussed using the training from the State Board of Election. It was recommended to ask Marketing for assistance with training.

The Registrar indicated there will be a review at the next meeting of the Chiefs Booklet used for Elections.

The Secretary recommended something be considered to honor Richard Blue from Facilities for all the work he does for the elections. The Registrar and the Secretary will meeting to draft a letter to be submitted to the City Manager.

A statement was made that one of the candidates were prohibited on school property which could have a bearing on some of the precincts. A clarification is needed from the City Attorney and the School Administration Attorney prior to the next meeting.

There was a question on the status on the recruitment of Officers of Election. It was reported that more are needed to fulfill the requirement for the November election. It was requested a notice be sent to the City Treasurer to add a recruitment notice in the Tax Notices.

There will be no August Board meeting. It was agreed the Board will meet after the meeting with Dr. Smith.

### **Adjournment**

The meeting was adjourned at 11:48