Board Members Present: Barb Abraham, Ryan Adams, Wendy Iles, Will Kotheimer, Alex Maness, Gayle Mooney, Jamie Osso

Also Present: Claire Neubert, Jim Williams, Debbie Blanton, C’Faison Harris

Opening Business

Welcome and Time Sheet: Wendy Iles opened the meeting.

Roll Call & Protocol: C’Faison Harris conducted the roll call. Wendy announced that a quorum was present and then read the opening statement. Those present were reminded to sign in on the time sheet and encouraged to record any volunteer hours accumulated in work relating to the Commission. Debbie Blanton explained the value of those volunteer hours when reporting as an affiliate to Keep America Beautiful (KAB). Wendy announced that this was her last meeting as Chair, and she noted that the honor and responsibility would be passed to Will Kotheimer at the July meeting. Debbie also announced that Wendy and her husband, Roger Iles, graciously donated $500 from the proceeds their recent fund-raiser hosted by Mr. Iles. Everyone thanked Wendy for not only the contribution, but also for her leadership of and commitment to the Clean City Commission.

Roger Fournier, Donor Development Coordinator for Goodwill Industries, was introduced. Roger is also a member of HCCC’s Clean & Green Workplaces Committee and agreed to conduct a tour for interested members immediately following the meeting.

Approval of May Minutes: Will Kotheimer offered a motion to approve the minutes as written. Alex Maness seconded and the motion carried.

City Attorney’s Office: No report

City Council: No report.

Parks, Recreation, & Leisure Services: No report.

Public Works: Debbie stated that Public Works has asked her to increase efforts in educating the public about recycling contamination and its impact on how Tidewater Fibre Corporation is able to process recyclables under the newest Chinese regulations. Will asked for clarification on contamination – was it organic matter or non-recyclables. Debbie responded that the issue is citizens placing non-recyclable items into the bins; contamination from organic matter seems to be less of an issue.

Wendy suggested changing the agency display to have people decide into which clear plastic cube or bin a selectable recyclable should be placed, allowing them to determine what is acceptable for recycling. She also suggested distributing the refrigerator magnet/calendars provided by Public Works at the June 23 Farmer’s Market at Buckroe Beach. Alex suggested sending a recycling fact sheet via the Hampton eNews link, noting that the city’s website is not the easiest to navigate. Hampton eNews is a quick and easy link to Hampton citizens. Debbie stated that if there is an increase in the FY19 operating budget, the agency may be able to create its own magnetized flyers for distribution.

Financial Report: Distributed with agenda packet. C’Faison explained starred minor discrepancies in a three budget line items to be reconciled during a June 19 meeting with the agency’s Accounts Payable representative.

Voting Items

Plastic Bag Recycling Contest: Debbie stated that the proposal has been reviewed by City Attorney Veronica Meade and has been approved. Debbie explained that the proposal is based on the KAB Behavior Change System Five Step Management Process and is proposed by the agency’s School Pride in Action (SPIA) Committee. Project Leaders are Sally Lewis, Allison McGee of Kroger, and Debbie, and will run through the 2018/2019 school year. Since the Farm Fresh Grocery closures, which previously participated in the school plastic bag recycling programs, Debbie contacted Kroger to find out if they collected plastic bags and film. Kroger responded with a proposal for its own program. Debbie noted that this year’s program will be a two-tier one with elementary schools in one

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