

Hampton Mayors Committee for People with Disabilities
January 10, 2019, Hampton City Hall, 5th Floor, Community Development
Conference Room, 3 pm to 5 pm

Call to order & Establish Quorum

Agenda

1. Welcome

- Current Member (roll call)

-Visitors

2. Adjustments to the agenda (**visitors who come to present/share information**)

3. Approval of the April 12, 2018 Minutes

4. Treasurer's Report

5. **Liaison's Report(s)** –

- City Manager's Office

- Education

- Parks & Recreation

- Emergency Preparedness

- Police Department

- Fire Department

- Hampton University

Subcommittee Reports(s) –

1. Accessibility

2. Awards Luncheon

3. Education

4. Legislation

5. Publicity / Public Awareness

6. Transportation

Old Business –

New Business –

**Hampton Mayor's Committee for People with Disabilities
Meeting Minutes
November 8, 2018**

Members Present: (13)

Evelyn Alston, Vivian Austin, Larry Townsend, Debbie Apperson, Irene Ferrainolo, Tyrell Mullen, Gwendolyn Burnett, Jane Hobbs, LaVerne Johnson, Ellen Shackelford, Rev. William E. Anderson Sr., Sharon Griffin, Valda Claiborne

Excused: (2)

Pat Brown, Barbara Stewart

Absent: (1)

Kennard Dukes

Liaisons: (5)

Cheran Ivery, Steven Bond, Kimberly Judge, Sgt. Kevin Roane, Petrice Richards

Guest(s): (1)

Tammy Edwards

The meeting was called to order at 3:00 pm by Chair, Jane Hobbs. Roll was called and guest(s) were welcomed.

There were no minutes for *October* (Annual Awards Ceremony at Crown Plaza Hampton), and no monthly meeting for the *December* (Holly Days Parade event)

Treasurer's Report:

**Mayor's Committee for People with Disabilities
Treasurer's Report
Nov. 1 – Dec. 31, 2018**

Beginning Balance 11/1/2018 **\$ 15,297.67**

Expenses:

12/3 #1486 Deborah North (interpreter ACAC 11/6 & 15)	360.00
*11/15 #1487 Able R Us (support for Christmas party)	500.00
12/19 #1488 Deborah North ('terp for ACAC 12/11)	180.00
12/19#1489 Affordable Printing (2 banners-Holly Days)	129.00
*12/19#1490 Barbara Stewart (reimb.-Holly Days)	<u>235.34</u>

__Total Expenses **\$ 1,404.34**

Ending Balance 12/31/2018 **\$ 13,893.33**

* Only one check was written in November; this check was written out of sequence because the recipient was a signer and check #1486 had already been signed in advance by this signer.

* The amount reimbursed was \$235.34 as reported; however, once the receipts were collected and totaled, the actual expenses totaled \$235.19.

Prepared by: D. LaVerne Johnson, Treasurer
1/1/19

Liaison's Reports:

City Manager's Office – Mr. Bond stated in his report the following information (refer to filed copy): The following positions are actively being recruited – Communications Director, Public Works Director and Assessor and the new Legal Representative is Ms. Cheran Ivery.

The community plan has held its kick-off event on October 30th with 230 people in attendance – plan to develop what city plan will look like for the next 20 years (refer to the detailed handout on file – *Hampton 2040 – Community Plan*) or for more information regarding the process, visit City of Hampton's web site: www.hampton.gov or dial 311 for further direction on how to access information regarding the Hampton 2040 Community Plan.

Education –

Hampton City Schools – Ms. Judge reports the reading program for K-5 is successful and the same process has extended at level ability for the middle school as well, as we strive to prepare them for transition. She invited interested individuals to attend the SEAC (Special Education Advisory Committee) held at 1 Franklin Street, Hampton at the Ruppert Sargent Building. Topic of discussion will be: Functional Behavior Assessment Intervention Plan by CJ Butler Master Lecturer.

Parks & Recreation –

Hampton Parks & Recreation – Ms. Richards shared information regarding events taking place at the center for the month of December 2018 (please visit the web site for further information regarding upcoming events) www.hampton.gov/parks Therapeutic REAC, 4315 Kecoughtan Road, Hampton, VA 23669 or call (757) 728-1710. Ms. Richards also stated the Holly Days parade will take place on December 7, 2018.

Emergency Preparedness – No representative available.

Police Department – Sgt. Roane stated he will be attending the meeting as the new Liaison, however, did not have anything to share at this time.

Fire Department – No representative available.

Hampton University - No representative available.

Subcommittee Report(s) –

Accessibility – Ms. Shackelford reports that the call into 311 has been fruitful as the streets / roads division has changed out the old signs for Handicapped parking in replace of appropriate ones Reserved Parking with a total of six (6) reserved signs (HC) and 7 HC parking spaces.

Awards Luncheon – Mr. Townsend gives an over view / highlights of the HMCFPWDs luncheon held on October 11, 2018 (refer to handout report). There were a total of 87 in attendance, Ms. Judge was the guest speaker and the following were the awardees:

- Employee of the Year – Marcus A. Cloud
- Employer of the Year – Walgreens – Store #416 – Armstead & Mercury Blvd.
- Helping hand Award – Joe Nicoles
- Youth Award – Yazzai Salley

Financial Overview

Budgeted Amount of Luncheon	\$5,000.00
-----------------------------	------------

Income

Income received	580.00
Projective income	<u>00.00</u>
Total Income	\$5,580.00

Expenses

Hotel (Paid. Meals for 96)	\$2,074.00
Photography	175.00
Music	150.00
Interpreter	100.00
Riverdale Trophies (plaques)	300.00
Hampton Roads Transit (Bus Passes)	70.00
Printing of Program	159.00
Door Prizes / Gift cards	85.00
Gift bag cost	229.00
Frames, Certificates & Printing	00.00
Room rental cost at Convention Center	00.00
Cost for PCAs	80.00
*Cost of Newsletter related to Luncheon	<u>712.00</u>
Total Expenses	\$4,134.00

Net Cost of Program (under Budget)	<u>\$1,446.00</u>
------------------------------------	--------------------------

***Please note, this is cost
Has been passes on to the luncheon committee.**

Total Number of attendees 87

Teachable moment – Ms. Edwards from Langley AFB – Exceptional Family Member coordinator visited and shared her role as a member of the EFM program. She stated she will be happy to attend the meetings in the future.

Legislation – No report

Publicity / Public Awareness – Information regarding the Holly Days Parade (new business)

Transportation – No report

Old Business – The Reggae concert was cancelled as a result of the Hurricane warning in Hampton. However, it took place the week after, and was a success.

New Business – The bus will be decorated in the back of AME Zion Baptist Church at 94 Lincoln Street at 2 p.m., for all who signed up to assist. It was suggested for those participating confirm as there will be lunch served from Panera Bread Restaurant. The parade is scheduled for December 8th. For those who are not riding on the bus, will be walking in the parade.

It was suggested that the committee purchase a new banner for display at such events. The motion was properly moved (Larry Townsend) and seconded (committee member) that the banner be 5 – 6 foot and cost not to exceed \$800.00.

Events for Christmas parties for Jane Hobbs organization – Able R Us is seeking assistance for volunteers to wrap 450 gifts or stuff stockings (refer to flyer – on file). Although the program consists of Hampton and Newport News residence, the motion was properly moved and seconded to appropriate financial support of \$500.00 for Hampton residence.

Meeting adjourned at 4:27 pm

**Next meeting February 14, 2019
3:00 pm to 5 pm– City Hall, 5th floor, Community Development
Conference Room**

