



Parcel Identification Number _____

Board of Review Application

Board of Review of Real Estate Assessments

This form must be completed and filed with the Board of Review of Real Estate Assessments (1 Franklin St., Suite 602, Hampton, VA 23669-3580) on or before May 1 to be considered for review of the January 1 valuation.

A separate application must be filed for each separately assessed parcel. An application will be considered complete with all property and ownership filled out, if supporting evidence is provided for A, B and/or C under the basis of review, and when the form is signed by an owner or authorized agent (Anyone other than the recorded property owner must file an agent authorization form). Owners/agents of income-producing properties shall provide income and expense information for the past three years and a current rent roll. All property owners possessing an appraisal done of the property in the past three years, shall also submit it as part of this application. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.** The filing of this application does not excuse property owners from paying taxes by the due date set forth by City Council.

PROPERTY AND OWNER INFORMATION – RECORDED OWNERSHIP

Subject Property Address: _____

Current Assessment: Land _____ Improvement _____ TOTAL _____

Requested Assessment: Land _____ Improvement _____ TOTAL _____

Name: _____

Mailing Address: _____

City, State & Zip: _____

Telephone Number(s) & E-mail: _____

The Code of Virginia, Section 58.1-3381, provides that a review of assessment may result in any of the following actions; a decrease in assessed value, no change in assessed value, or an increase in assessed value.

BASIS OF REVIEW REQUEST- FAIR MARKET VALUE, EQUALIZATION AND ACCURACY OF DATA

Please check A, B and/or C and provide supporting evidence. Supporting evidence must be provided: Additional sheets may be attached. **SUPPORTING EVIDENCE IS REQUIRED FOR THE APPLICATION TO BE CONSIDERED COMPLETE.** Assessment information is available at www.hampton.gov and at the Office of the Assessor of Real Estate.

A _____ The above referenced property is assessed at more than the fair market value for January 1.
List the sales of comparable properties that support your assertion.

PIN _____ Property Address _____ Sale Price _____

PIN _____ Property Address _____ Sale Price _____

PIN _____ Property Address _____ Sale Price _____

B _____ The above referenced property is not equitably assessed with comparable properties.
List the assessments of comparable properties that support your assertion.

PIN _____ Property Address _____ Assessment _____

PIN _____ Property Address _____ Assessment _____

PIN _____ Property Address _____ Assessment _____

C _____ The above referenced property was assessed on the basis of inaccurate property information.
Describe the inaccuracy of the property information: _____

I certify that the descriptions and statements contained in this application are to the best of my knowledge both true and correct. Given under my hand this _____ day of _____, 20_____

Name of Owner/Agent (printed)

Signature of Owner/Agent