City of Hampton

February 20, 2012

Subject: Saunders Road Improvements, UPC #57047
Notification of Upcoming Design and Survey/Field Activities

Dear Resident/Property Owner,

The City of Hampton is preparing to proceed with the detailed design and survey work for the planned improvements to Saunders Road from Big Bethel Road to the city limits near Westview Lakes Drive. As you may recall conceptual plans had been developed over the past few years, for widening the current two lane roadway and a public information meeting was held on the project in June 2010. The purpose of the project is to improve the safety of the roadway and to accommodate an anticipated increase in future east-west traffic between Route 17 and the Magruder Boulevard corridor, particularly once the extension of Commander Shepard Boulevard from Magruder Boulevard to Big Bethel Road is completed in 2014. (That road segment is expected to be under construction in a few months.)

The City recently engaged the consulting engineering firm of Kimley Horn and Associates, Inc. (KHA) to prepare the Saunders Road Improvements design plans. KHA is teamed with several subconsultants, including URS Corporation, Inc. (URS) which will oversee a Public Involvement process that will be quite extensive. **Very early in the design phase, the Public Involvement process will include an opportunity for each resident and/or owner of property along the roadway to meet individually with a project representative from URS to talk about the project.** These meetings will be in addition to the legally required public meeting on the roadway design plans, which will occur near the end of the design phase.

The purpose of these individual meetings will be to ensure each household is fully aware of the scope and schedule for the proposed project and to discuss any concerns that you may have about the project, such as the roadway alignment, sidewalks/bicycle paths, water and sewer services, street lighting, landscaping, fencing/noise buffering, tree preservation, driveway access, etc. Your concerns will then be communicated to the City staff and the project design engineers so that the roadway impacts on your property can be lessened to the extent possible during the design phase.

The lead person from URS for the Public Involvement process will be Mr. Fred Whitley, who will be contacting you in the near future about the project. If you would like, he can arrange a visit with you, either at your home, or at another location of your choice. Mr. Whitley retired

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several years ago from the City, after having served as the Hampton City Engineer for 20 years, and he is very familiar with the project and with Hampton's roadway design processes.
Also, on February 27, 2012, engineers, scientists, and surveyors will begin working along the corridor gathering necessary project data for the roadway design. This field work will also involve the use of additional subconsultants which are listed below, with a brief description of the work to be performed.

- NXL Construction Services, Inc. (NXL) will be conducting ground surveys and mapping.
- GET Solutions, Inc. will be performing geotechnical investigations.
- Johnson, Mirmiran & Thompson, Inc. (JMT) will be performing underground utility designation and locating.
- Kimley-Horn & Associates, Inc. and Coastal Carolina Research will be conducting environmental assessments.
- Kimley-Horn & Associates, Inc. and Peggy Malone & Associates will be performing traffic counts along existing roadways and existing intersections.

All firms identified above will be working within the limits of the Saunders Road Improvements project corridor, including the roadway and within the front yards of the houses along Saunders Road to gather the survey data for the project. Your understanding and cooperation with these firms is very much appreciated. If at any time you feel that your property is being disturbed by the field work, please do not hesitate to contact the City's Project Director listed below.

All representatives of the KHA design team and their subconsultants have been instructed by the City of Hampton to have a copy of this letter in their possession at all times during field activities.

Should you have any questions concerning the Saunders Road Improvements project, or the associated field activities, please feel free to contact either Mr. Fred Whitley, Public Involvement Manager, at 757-383-6206, email: fred_whitley@urscorp.com or Mr. Lynn Allsbrook, Hampton City Engineer/Project Director, at 757-726-2930, email: lallsbrook@hampton.gov.

Sincerely,

Mr. Lynn Allsbrook, P.E.
Deputy Director of Public Works/City Engineer

Copy: Bekki Jucksch, P.E.
Design Consultant Project Manager, KHA